CHV Supervisor Performance Checklist A

Name of CHV Supervisor (i.e., PHN/RHM):	
Name of LGU:	
Name of Health Facility:	
Address:	
No. of Supervisee (i.e., BHW/CBO Volunteer):	
No. of Catchment Barangays:	
Total Population per Catchment Area:	
Name of First Level Supervisor (i.e., RHP/PHN):	

		Checklist on Knowledge	Assessment No. _____ Date of Assessment _____			
			Maximum Score	Actual Score	Variance	Remarks *(Actions Taken by Supervisors)*
A	Case Finding					
1	Ano ang sanhi ng tuberculosis?	☐ Dulot ng mikrobyong *Mycobacterium tuberculosis* o TB bacilli	1			
2	Paano nakukuha ang TB?	☐ Nakakahawa	1			
3	Anu-ano ang mga sintomas ng sakit na TB?	☐ Ubong 2 linggo o higit pa, meron o wala ng mga sumusunod: ☐ Pagbaba ng timbang ☐ Lagnat at pagpapawis, karaniwan sa hapon o gabi ☐ Kawalan ng ganang kumain ☐ Pananakit ng likod at dibdib ☐ Kawalan ng ganang kumain ☐ Pagdura ng plema na minsan ay may bahid ng dugo	7			
4	Sino ang puwedeng magka-TB?	☐ Kahit sino ay pwedeng magka-TB	1			
5.	Alin ang tama, alin ang mali tungkol sa TB? Lagyan ng ✔ ang tama. Lagyan ng **x** ang mali.	☐ Ito ay namamana ☐ Ito ay nakakahawa ☐ Ito ay nakukuha sa pagpapagod, pagpupuyat, o pagkatuyo ng pawis sa likod ☐ Ito ay nakukuha sa kubyertos at baso na ginamit ng taong may TB	4			

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6	Paano maiiwasan ang pagkalat ng TB?	☐ Siguruhing maayos ang bentilasyon ng kabahayan ☐ Panatilihing malinis ang kapaligiran ☐ Kumain ng masustansyang pagkain ☐ Pabakunahan ng BCG ang mga sanggol ☐ Ipagamot ang taong may TB sa Health Center sa inyong lugar	5			
7	Paano malalaman kung ang isang tao ay may sakit na TB?	☐ I-refer sa health center ☐ Ipasuri ang plema (sputum examination) ☐ Magpasuri sa pamamagitan ng X-ray, kung ipinag-uutos ng health center worker	3			
8	Ilang sample ng plema ang dapat ipasuri upang malaman kung mayroon TB?	☐ 2 sample na maganda ang kalidad	1			
9	Kailan ang pagkuha ng plema?	☐ Spot-spot (one hour interval) ☐ Spot at early morning	2			
B	Case Holding					
1	Ano ang pamamaraan sa paggamot ng TB?	☐ Tutok Gamutan	1			
2	Paano ginagawa ang tutok gamutan?	☐ Mayroon treatment partner na sumusubaybay sa pasyente ☐ Ito ay pwedeng gawin sa health center, sa bahay ng pasyente, bahay ng treatment partner o sa lugar na napagkasunduan ng pasyente at treatment partner	2			
3	Sino ang pwedeng maging treatment partner?	☐ Doktor ☐ Nurse ☐ Midwife ☐ BHW ☐ Trained community volunteers ☐ Miyembro ng pamilya	6			

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4	Anu-ano ang mga tungkulin ng treatment partner?	□ Makipagkasundo sa pasyente hinggil sa takdang oras at lugar ng pag-inom ng gamot □ Bigyan at painumin ng gamot ang pasyente araw-araw □ Itala sa NTP card ang bawat pag-inom ng gamot □ Siguruhing magpasuri ng plema ang pasyente sa takdang panahon □ Kumuha ng gamot sa Health Center sa nakatakdang araw □ Obserbahan kung may side effects sa pasyente ang gamot sa TB	6			
5.	Kailan dapat pinaiinom ng gamot ang pasyente?	□ Isang oras bago kumain □ Dalawang oras matapos kumain	2			
6	Anu-ano ang karaniwang side effect ng gamot sa TB na maaring obserbahan lang sa bahay?	□ Pamumula ng ihi □ Pananakit (mild) ng tiyan □ Bahagyang pangangati ng balat (Mild)	3			
7	Anu-ano ang mga side effect na kailangang isangguni agad sa health center?	□ Paninilaw ng balat □ Pananakit ng kasukasuan □ Panlalabo ng paningin □ Pag-unti ng ihi □ Matinding pangangati or pagpapantal ng balat (Severe skin rash) □ Paghina ng pandinig	6			
8	Ano ang mangyayari kapag hindi kinumpleto ang pag-inom ng gamot?	□ Hindi gagaling □ Patuloy na makahahawa □ Magkaroon ng resistensya ang mikrobyo laban sa gamot □ Mamamatay	4			
9	Kailan dapat ipasuri ang plema ng pasyenteng nagpapagamot? (for bacteriologically confirmed)	□ End of the 2nd month *(3rd month for Category II)* □ End of 5th month □ End of 6th month *(8th month for Category II)*	3			

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10	Kailan dapat ipasuri ang plema ng pasyenteng nagpapagamot sa TB? (for clinically diagnosed)	☐ End of second month	1			
11	Ano ang paraan upang ang pasyente ay makapagbigay ng kalidad na uri ng plema?	☐ Magmumog ng malinis na tubig, huminga nang malalim nang 3 beses bago umubo at idahak ang plema *(sa sputum cup)*	1			
	Total Score		60			

			Status/Update			
		Checklist on Supervision Skills	1st Round			
			Total Score	Actual Score	Variance	
1	Set expectations through team planning and target setting	☐ Presence of action plan and targets ☐ Team members are involved in preparing action plan and targets Validation Methods: ☐ Review of the action plan and target to check completeness ☐ Interview of CHV members ☐ Review of minutes of the meeting as proof for team meetings/discussions				
2	Monitoring and feedback on performance of CHVs	➢ Check how often monitoring is done *(recommended is monthly)* ☐ Monthly ☐ Quarterly ☐ Never ☐ Others If not done, why?_____ _____ _____				

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		Validation Methods: □ Review of CHV performance checklist to check completeness of entry □ Review of Supervisory Logbook to check completeness of information □ Review of CHV performance in case finding and case holding □ Interview of CHV				
		➢ How is monitoring done? *(recommended all 3 methods)* □ Face-to-face interview □ Group/Team session □ Records review □ Field observation If not done, why?_____ _____ _____ Validation Methods: □ Review of CHV performance checklist to check completeness of entry as done by the CHV supervisor □ Interview of CHV □ Review of Supervisory Logbook to check completeness of information				
3	Identify gaps and mentor to improve performance	□ Review and update BHWs/CHVs' knowledge about basics of DS- and DR-TB Process: □ One-on-one □ Group/Team session Validation Methods: □ Interview of CHVs to get more information on what particular topics are being provided by the CHV supervisor and how they are being unloaded				

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		☐ Field observation on how the tasks are being done by the CHV supervisor ☐ Review performance checklist of BHWs ☐ Interview of CHV supervisor				
		☐ Review and coach BHWs/CHVs in performing roles as treatment partners *(refer to roles of CHV as treatment partner)* Process: ☐ One-on-one ☐ Group/Team session Validation Methods: 　☐ Field observation on how the tasks are being done by the CHV supervisor 　☐ Interview of CHV supervisor				
		☐ Review and coach BHWs/CHVs in applying IPC skills in case finding and case holding ➢ Check how PLOT is used/taught to CHVs: 　- Probing 　- Listening 　- Observing 　- Telling Process: ☐ One-on-one ☐ Group/Team session Validation Methods: 　☐ Field observation on how the CHV supervisor coached the CHV supervisor to use PLOT using the Checklist 　☐ Interview of CHVs to get more information on how PLOT is applied/used with the patient/s				

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4	Record keeping	□ NTP treatment card (copy of CHV)
		□ NTP ID card
		
		Validation Methods:
		    □ Review of records/documents
		    □ Check on completeness, timeliness and appropriateness of entry				

5	Maintain and update their Supervisory Record/Logbook	□ Presence of the Supervisory Record/Logbook □ Presence of updated CHV performance checklist Validation Methods: □ Review of records □ Check on completeness and appropriateness of entry				
	Scoring Legend	2 − Satisfied 1 − Dissatisfied				